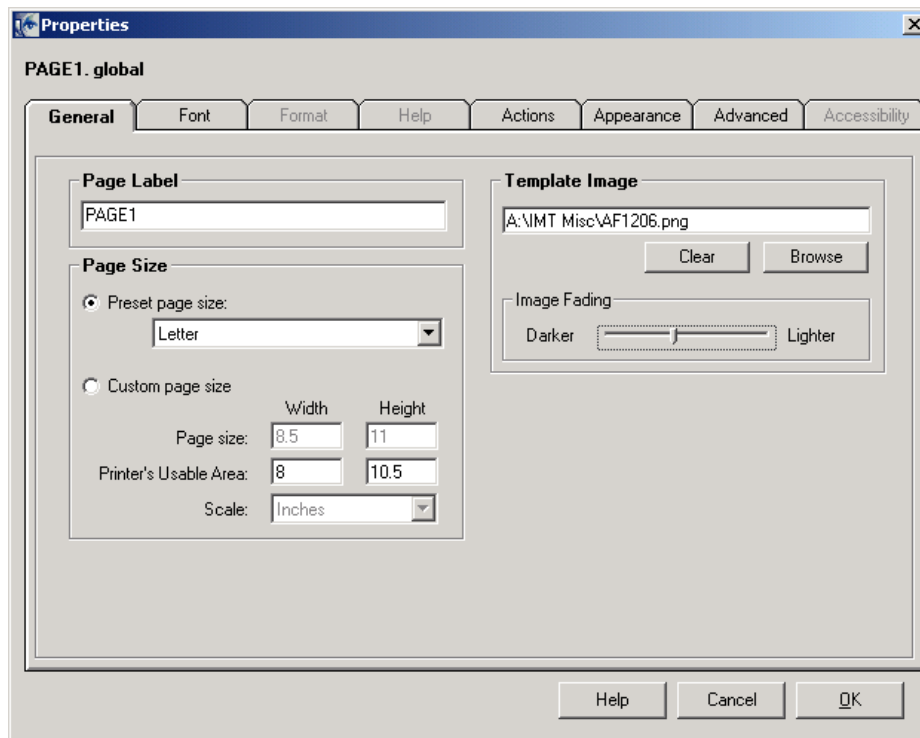# Tracing a Template Image

A Template Image is a graphic image of an IMT design, which is placed in the background of the design page. It is used to aid in positioning IMT items for an established design. The contrast of the background image can be reduced to minimize distractions while tracing the template.

1. In Designer, double click the IMT page.

2. Under *Template Image*, click **Browse**.

3. Open the folder containing the template image file.

4. Select and open the desired image file.

   Note: Designer will accept *.bmp*, *.jpg*, *.png*, and *.ras* graphic files

5. Under *Image Fading*, drag the slider to adjust the image contrast.

6. Click **OK**.

7. Add input and layout items to the design page to duplicate the image.

8. Test the IMT in Viewer.

9. Save the IMT.

Note: The background image will not appear when the IMT is printed, nor will it appear when the user views the IMT on the screen. Use the **Clear** button to remove the template.